Best Practices Guide for Mail Screening and Handling

The MSH Guide is an 8 ½ X 11, 80 page publication for use by U.S. government agencies that provides the most efficient and effective processes and procedures to handle and screen mail entering government facilities for biological, chemical, radiological, and explosive threats. The guide will be a definitive “best practices” manual for mail screening and handling operations for government agencies. It includes chapters that examine risks in government mail streams; technologies, facilities, and processes to combat risks; training requirements for mail center personnel; and emergency response procedures. The guide also includes copies of key regulatory requirements and a risk matrix to help identify the appropriate handling and screening approach for a given location.

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